

Superintendents Budget Advisory Committee Minutes
October 10, 2017
 BUSD Offices – Room 126
 2020 Bonar Street, Berkeley, CA 94702

SBAC Committee Members Present

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|---|---------------------------|
| Cynthia Allman, BFT | Stephen Collins, Local 21 |
| Robin Henke, Superintendent appointment | Cathy Campbell, BFT |
| Bruce Simon, P&O | Rosa Luevano, BHSDG |
| Rebeca Todd, UBA | |
| Eric Weaver, Superintendent appointment | |

SBAC Committee Members Absent

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| Judy Appel, Board Member | Stephanie Upp, P&O (A) |
| Paula Phillips, BCCE | Tim Mull, Local 21 |
| Michael Herbert Gray, PAC | Frank Hernandez, BCCE |
| Christine Staples, PTA | Josh Daniels, Board Member |
| Audrey Amos, UBA (A) | Dan Lindheim, Audit Committee representative |

Visitors, Guests

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| Yesenia Garcia, BHS Student | Christian Pecot-Rodriguez, BHS Student |
| Amaya Armstead, BHS Student | Neelam Khan, BHS Student |
| Jahlil Taylor, BHS Student | Haleemah Evans, BHS Student |
| Jaali Henniger Crenshaw, BHS Student | Alex Hunt, Principal of Malcolm X |

4. Superintendent comments

Thank you all for your work. It is a difficult situation, and we will have many people who will want to keep things in place as they are. Please keep in mind we have a target of cutting \$1.8 million and identifying an additional \$300K in cuts. We had many things we were asked to bring back to this meeting, i.e., unaudited actuals, multi-year funding, enrollment/ADA, and finally the special education financials. We are having a special education presentation tomorrow night at the board meeting. Tonight we will talk about the financial piece. Let us move on to the unaudited actuals.

5. Old Business

Pauline Follansbee, Superintendent of Business Services, introduced the use of Q drive to share documents and reduce the number of paper copies we provide at meetings. She began her review of the unaudited actuals.

Unaudited Actuals

Proposed cuts list has not changed. It is in the shared drive. We will go over items that you asked us to bring back. Cathy Campbell had asked us to bring unaudited actuals so everyone would understand how we closed the books on June 30. We have estimated actuals, i.e., our budget for 2016-17, and then we look at the unaudited actuals for 2016-17 and explain the variance.

We projected we would have \$89.2 million, when we closed books we had \$89.5 million. That is an increase of \$.3 million.

Item A summarizes positive variance in revenue. Although we lost prior year state revenue, we received more LCFF funding, other state revenue, and local revenue than expected.

Item B summarizes expenditure variance—we spent \$550K less than we expected. Page 4 lists unspent money from programs, a total of \$662K, including \$100K in special ed transportation

Item C—transferred \$277K more than expected to Child Development Fund.

Item D—transferred \$168K to Special Reserve Fund, which was not anticipated.

Item E—Received \$295K more than expected from BSEP.

Item F—State and mental health. Will go into more detail.

Item G—Fund balance: on page two you can see we projected that we would decrease fund balance by \$3.5 million, but we ended up decreasing it by \$4.1 million, so the ending fund balance was \$5.5 million as opposed to the \$6.1 million we projected. We explained where the variance came in.

Questions:

Cathy Campbell questions whether fund balance set aside will increase fund balance: it will not

In terms of commitments, we set aside certain funds based on be

MY Projections

Dan Lindheim previously asked how we determined the \$1.8 million. We looked at our MY projections, we did not have additional revenue for one state revenues, did not have the projected 1% this year. We took revenue and expenses that we presented at second interim and adjusted for the subsequent events that we knew about.

Total revenue, we had \$88.2 million for 2017-18, for 2018-19 we had \$90.5 million; 2019-20 we had \$92.7 million. Then we looked at expenses before we had changes, \$87.2 mill, \$89.4 mill, \$91.8 mill.

We removed the one-time expenditure in 2017-18 we identified when we did our adopted budget. We also had one-time expenses of \$.5 million that we removed. Ongoing reductions for 2018-19 we put that in for special education we determined we needed to add more to special education. One-time salary increases that is the 1% that we paid for the bonus. One time salary increases and special contribution that is the one percent and the prep time we are introducing in 2018-19. That is the \$1.2million, and another \$1.2 million, which is ongoing, that

When we adopted budget