

**Berkeley Unified School District**  
**Meeting Minutes**

The meeting was called to order at 4:30 pm.

**2. Roll Call & Establishment of Quorum**

Chairperson Ortiz, Vice Chairperson Carter, and Commissioner Aoyagi were present and a quorum was established.

**3. Public Comments**

None

**4. Approval & Adoption of Agenda**

Approved, 3-0

**5. Approval of Meeting Minutes**

Approve the Personnel Commission Meeting Minutes for the following:

- a) November 20, 2015
- b) December 3, 2015
- c) December 17, 2015

Approved, 3-0

Commissioner Aoyagi commented that the meeting minutes were very useful.

**Ratification of Eligibility Lists**

- a) Grounds Gardener

**9. Public Comments**

None

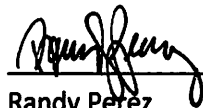
**10. Next Meeting**

The next special meeting will be held on January 22, 2016 at 2:00 pm. The next regular meeting will be held on February 3, 2016 at 4:30 pm.

**11. Adjournment**

The meeting was adjourned at 4:53 pm.

Respectfully Submitted,

  
\_\_\_\_\_  
Randy Perez  
Secretary to the Personnel Commission

2/1/2016  
\_\_\_\_\_  
Date

Approved,

\_\_\_\_\_  
Reynaldo Ortiz  
Chairperson, Personnel Commission

\_\_\_\_\_  
Date