`1

Berkeley Public Schools Educational Excellence Act of 2006 (BSEP/Measure A)

Annual Report FY 2014-15

GUIDE TO READING THE ANNUAL REPORT

The Annual Report is organized to clearly display how the expenditures relate to the purposes of BSEP Measure A of 2006.[1]

Overview and Status Report
Revenue is allocated to each of the purposes listed in BSEP Measure A. Resources are tracked separately and distinctly

Comparison Report
Following the overview of each resource is a **Comparison Report** which shows expenditures from FY 2013-14, compared to the FY 2014-15 budget (revised at Second Interim, January 31 2015), the (unaudited)

CLASS SIZE REDUCTION, EXPANDED COURSE OFFERINGS, MIDDLE SCHOOL COUNSELING, PROGRAM SUPPORT

(BSEP Measure A, Resource 0841)

OVERVIEW: FY 2014-15

Purpose

Reducing Class Sizes at all K-12 schools, expanding course offerings at all secondary schools, and providing counseling services at each of the District's middle schools.

The goals for the class sizes to be achieved with these revenues are District-wide Average Class Sizes of 26:1 for the elementary schools grades K-5, 28:1 for the secondary schools, and 18:1 for continuation high school and other secondary opportunity programs. Average class sizes in the K-3 grades shall be reduced to 20:1 as long as state class size reduction funds are provided for that purpose at a level not less than currently funded by the State.

After resultant class sizes meet the goals stated above, additional teachers may be added first to allow for expanded course offerings and then for program support in schools in so far as the funds permit.

Budget Managers: **Donald Evans, Superintendent**
Pasquale Scuderi, Assistant Superintendent for Educational Services

REVENUE TRANSFERS TO THE GENERAL FUND

	Budget	***Actual***	***Variance***
Teacher Compensation (133.99 FTE)	($12,374,300)	($12,430,093)	($55,793)
Substitute Compensation	($239,600)	($240,798)	($1,198)
Direct Support	($390,700)	($392,651)	($1,951)

EXPENDITURES

	Budget	***Actual***	***Variance***
Certificated Teacher Salaries	*$1,325,163*	*$1,313,518*	*($11,645)*
Certificated Counselor Salaries	*$388,225*	*$386,397*	*($1,828)*
Employee Benefits	*$456,848*	*$448,661*	*($8,187)*
Indirect Costs	*$1,110,966*	*$1,098,315*	*($12,651)*

	Beginning	***Ending***	***Decrease***
Fund Balance			

RESOURCE SUMMARY

This Resource continued to be closely monitored during FY 2014/15 to ensure that funds will be available through the end of the Measure. The original plan submitted to the Board included costs estimated to leave a fund balance of only $38,000 at the end of 2014/15. After Board review and approval,

For 2014-15, BSEP Class Size Reduction (CSR) funds paid for 133.99 FTE for classroom teachers. This represents over 30% of the teaching staff in the district. There were sufficient funds to meet the class size reduction goals stipulated in the BSEP Measure, and provide 23.40 FTE for the additional purposes allowed by this resource: 4.8 FTE for Middle School Counseling, 6.4 FTE teachers for Expanded Course Offerings (ECO) and additional staff for Program Support. These expenses were charged directly to the BSEP Resource 0841. In FY 2014-15, these funds provided for:

- Middle School Counselors 4.80 FTE
- BHS Expanded Course Offerings 6.40 FTE
- Middle School Expanded Course Offerings 1.60 FTE
- Elementary Literacy Coaches 3.30 FTE
- 3/4/5 TWI Combination Classes (3 Schools) 1.80 FTE
- Elementary RTI Teachers 2.75 FTE
- Middle School RTI Teachers 2.75 FTE

For the 14-15 school year, there were some savings in the Expanded Course Offerings area largely attributable to personnel cost variances and an unfilled support lab of .04 FTE. In addition, there were savings for Literacy Coaches, TWI Combination class support and Response to Intervention (RTI) as staff was placed in open positions.

The expense for Middle School Counseling in the initial Plan was $458,800. This was lower than the actual expense because it was based on the teacher rather than the counselor rate; as counselors work an extra 10 days per year this difference required correction. Ultimately, the budgeted $496,640 for middle school counseling was within $2,838.00 of the actual cost.

	Audited Actuals 2013/14 As of 6/30/14	Adopted Budget 2014/15 As of 7/1/14	2nd Interim Budget 2014/15 As of 1/31/15	Unaudited Actuals 2014/15 As of 6/30/15	2nd Interim Budget vs. Unaudited Actuals 2014/15
REVENUE					
Revenue	15,984,697	16,023,555	16,119,290	16,100,054	(19,236)
BSEP Contribution to General Fund					

SCHOOL SITE DISCRETIONARY PROGRAMS
(BSEP Measure A, Resource 0852)

OVERVIEW: FY 2014-15

Purpose:

The budgeted revenue allocated to the BSEP School Discretionary program in FY 2014-15 was $2,488,507. This allowed for allocations to the sites of $230 per pupil. No additional funds were allocated from the fund balance for this purpose. The expenditure budget for FY 2014-15 was based on this revenue allocation to each site, plus the carryover generated by unspent balances for each site.

Each School Governance Council (SGC) developed a School Plan based on district goals as well as the articulated needs of each school. This is a summary of how BSEP Site Discretionary funds were utilized across the district to support the School Plans.

Staffing (72.8% of total actual expenditures) 15 as of June 30, 2

Books and Supplies (9.5% of total expenditures)

: 262,758	: 236,658	: ($26,100)

, 0852

- 9-12: BHS Student Academic Support Program (Student Learning Center, algebra tutors and study group leaders), Teacher on Special Assignment (TSA) to provide aca

- Art: visual art supplies and equipment, performing arts materials;
- Literacy: classroom library books;
-

Audited
Actuals
2013/14
As of
6/30/14

Budget Managers: Pasquale Scuderi, Assistant Superintendent for Educational Services
Suzanne McCulloch, VAPA Program Supervisor

Release Time Teachers: Transfer to General Fund
Budget: ($236,728) Actual: ($220,316) Variance: ($16,412)

- Release Time Teachers: 4.64 FTE

Fourth and fifth grade students receive music instruction twice per week during two of the five contractually required preparation time periods of the classroom teachers. 4.64 FTE was funded by

Classified salaries include the Music Library Coordinator as well as time for Instructional Specialists and a limited amount of hourly work to support the program.

Employee Benefits:
Budget: $183,931 Actual: $181,228 Variance: ($2,703)

Instructional Materials, Instruments and Equipment

Audited Actuals 2013/14 As of 6/30/14	Adopted Budget 2014/15 As of 7/1/14	2nd Interim Budget 2014/15 As of 1/31/15

PUBLIC INFORMATION, TRANSLATION SERVICES, and SUPPORT OF THE PLANNING AND OVERSIGHT COMMITTEE

(BSEP Measure A, Resource 0854)

” Public Information Officer	1.0 FTE
Specialist, Translation and Interpretation	0.5 FTE

In addition to salaried positions, hourly staff continued to provide P&O meeting support, (set
minutes) and some additional translation services.

5,000 Actual: $11,554 Variance: ($23,446)

nce
$321,538 Ending: $297,849 Decrease: ($23,689)

E SUMMARY:

t fund balance is a legacy of understaffing during two years of transition in the office
2012. The office has been fully staffed since FY 2013[1], and since then, with
ficit spending, expenditures are exceeding revenues and drawing upon the fund
ch is projected to be depleted within about three years. The major expenditures, a
g and contracts were for translation equipment and furnishings for the Parent
Center. A new BSEP logo was developed, along with the ongoing production of BSEP

[1] BSEP Measure Section 6A

Awareness materials, the A+ News, maintenance of the District website, Bi-Annual report and other outreach and information efforts continued during the year. At closing, $7,580 of expense for hourly work and $3,902 of expense for contract services was transferred to Fund 5 (BSEP 1994), reducing the expense for Fund 4 for Measure A.

STATUS REPORT

The core functions supported by this budget in FY 2013-14 and highlights from the past year included:

Oversight of the BSEP Budgets, and Support for the Planning and Oversight Committee

The BSEP Director and Program Specialist have responsibility for:

- Implementation and monitoring of operational and technical tasks for the BSEP programs, working alongside the Senior Budget Analyst to ensure careful oversight of fund expenditures;
- Partnership with each school Principal and School Governance Council to analyze and develop the BSEP School Discretionary Fund budget and plan;
- Support for the September School Governance Council (SGC) elections and the appointment of P&O Representatives from each school site in October;
- SGC and Parent Leader Orientation Workshops in October, and Orientation for new P&O Representatives in November.
- Preparation of the annual SGC Election, Diversity, and Activity Report for the Board in December:
- Planning and facilitation of 14 P&O Committee meetings and support for 12 P&O Subcommittee meetings, providing documents, coordinating guest speakers, and preparation of presentations.
- Planning and facilitation of BSEP Measure Planning activities, including meetings with the Executive Cabinet, the Superintendent's Measure A Planning Workgroup, Management Team and Principal's Meetings, School Board Meetings and Public Forums.

District Communications and Community Relations

- The BSEP Director convened the Communications Team on a biweekly basis to ensure continued improvement in communications with families, staff and the wider Berkeley

- Black Lives Matter Protests and Community Forum
- Storm-related School Closure
- BHS Principal Search
- Transition to Live-Streaming of School Board Meetings

To reach our varied audiences and meet their diverse communication needs, a combination of media tools and channels were employed, including website, homepage blog posts, school and community postings/flyers, letters to families, online surveys, email, phone blasts, school newsletters, community forums, and participation at community events.

The A+ eNews, produced in both English and Spanish on a monthly basis, is the primary communication tool for keeping families and community apprised of the events, programs, services, and new initiatives in Berkeley public schools through direct subscriber email delivery and website access. In addition, limited paper copies are provided at school sites. The A+ eNews is sent electronically every two weeks to over 2,000 staff and over 7,000 parents and community members. It is translated into Spanish and sent to a growing list of Spanish-language subscribers (currently at 284 households).

The Website is our community's entry to immediate information about district programs and services, departments, facilities, and new initiatives, with the most visited pages being those covering Admissions, Human Resources, District Calendar, and the School pages. Blog posts on the homepage are used to serve as a source for immediate updates and meeting postings, and link the reader to other related pages on the website.

The Biannual Report is a four page document produced in the fall and mailed to 46,000 residential addresses in Berkeley. It was also translated into Spanish, and both English and Spanish print versions were distributed at schools. The fall 2014 publication focused on LCAP, and included articles on libraries, school grounds, Berkeley Adult School, and BSEP. The Spring 2015 issue focused on the District Budget and on BSEP Measure planning, and included articles on our Bridge program, enrollment growth, and master plan for school facilities.

<u>Public Information Officer</u>

Produced a Board Update, posted on the BUSD website following every Board meeting, including a summary of agenda items, Board decisions, and Vimeo clips from key presentations and discussions;
Compiled and distributed the Weekly Bulletin to principals and other administrators and staff;
Provided community outreach related to Facilities and Maintenance Projects, including project and meeting postings at construction sites and on the district website;
Responded to requests from news media and community members;
Covered district issues and student events, including documenting and photographing student activities, district meetings, and community forums.

<u>Translation and Interpretation</u>

When the BUSD English Learner (EL) population exceeds 15% for the Spanish language, key district documents must be translated into Spanish. In addition, the enrollment at five Berkeley

	Audited Actuals 2013/14 As of 6/30/14	Adopted Budget 2014/15 As of 7/1/14	2nd Interim Budget 2014/15 As of 1/31/15	Unaudited Actuals 2014/15 As of 6/30/15	2nd Interim Budget vs. Unaudited Actuals 2014/15
REVENUE	494,271	495,472	498,432	497,787	(645)
					0
EXPENDITURES					0
Classified & Certificated Salaries	314,745	324,075	327,495	310,416	(17,079)
Employee Benefits	111,415	112,595	114,659	110,208	(4,451)
Materials and Supplies	2,764	27,000	26,600	3,247	(23,353)
Unallocated Reserve	0	14,782	9,298	0	(9,298)
Equipment	3,365	8,000	8,400	8,307	(93)
Contracted Services	78,652	111,000	111,000	89,298	(21,702)
TOTAL EXPENDITURES	510,940	597,452	597,452	521,476	(75,976)
NET INCREASE (DECREASE)	(16,669)	(101,980)	(99,020)	(23,689)	75,331
FUND BALANCE ANALYSIS					
Beginning Fund Balance	338,207	321,538	321,538	321,538	0
Net Increase (Decrease) in Fund Balance					

Employee Benefits
Budget: $134,947 Actual: $131,250 Variance: ($3,697)

Services, Materials and Other Operating Expenses
Budget: $100,000 Actual: $81,143 Variance: ($18,857)[1]

These funds were expended for Teacher Initiated Professional Development (TIP), Teacher Leader Stipends for ELD, ELA, Math and Equity.

Indirect Costs
Budget: $58,957 Actual: $52,485 Variance: ($6,472)

Fund Balance
Beginning: $206,282 Ending: $216,385 Increase: $10,103[2]

[1] BSEP Measure A, Section 3.C.
[2] Multi-funded to 1.0 FTE

RESOURCE SUMMARY

The BUSD professional development program has used BSEP resources to fund professional development in conjunction with state and federal resources. This strategy led to a relatively large fund balance in prior years, but then shifted to more significant deficit spending in FY 2012-13. In FY 2014-15, other resources were available to fund some of the hourly work, stipends and consultants, resulting in savings for BSEP funds. Also, the projection was to fund 6.05 FTE of professional development salaries, but this was reduced to 5.95 with a shift of .10 FTE to other funding.

STATUS REPORT

In 2014-15, Professional Development priorities included a focus on literacy, support for new teachers, a focus on building cultural competency, and support in implementing the Common Core State Standards. Highlights from last year included:

- Support for the Teacher College Reading and Writing Project (TCRWP) curriculum to meet the diverse needs of TK-5 students;
- Professional Learning Communities for Literacy Coaches, ensuring the implementation of best practices throughout the district;
- The development and use of more common assessments followed by collaborative analysis of student performance;
- Using teacher leaders as liaisons collaborating together, providing professional development, and supporting sites with curriculum implementation and use of effective instructional strategies;
- Support of teacher teams in professional learning communities at the high school with a focus on lesson study, action research and support in implementing Constructing Meaning strategies;
- Training and support in implementing a system of Positive Behavioral Intervention and Support at pre-K–8 sites, including professional development on Toolbox, a social emotional curriculum used in the schools, grades K-6;
- Guidance and support for teachers to use a variety of educational technology tools, such as online tutorials, interventions, diagnostics, Google Applications for Education, and other resources;
- Guidance and support for teachers in integrating technology into student learning and

BERKELEY UNIFIED SCHOOL DISTRICT
BERKELY SCHOOLS EXCELLENCE PROGRAM (BSEP)
PROFESSIONAL DEVELOPMENT
Revenue and Expenditures (Measure A, Resource 0855)
Comparison Report FY 2014/15

Purpose
Nine percent (9%) of the available revenue shall be dedicated to providing professional development for the District's teachers and staff to assessing the effectiveness of the District's educational programs for improving s

	Audited Actuals 2013/14 As of 6/30/14	Adopted Budget 2014/15 As of 7/1/14	2nd Interim Budget 2014/15 As of 1/31/15	Unaudited Actuals 2014/15 As of 6/30/15	2nd Interim Budget vs. Unaudited Actuals 2014/15
REVENUE	785,703	786,611	791,311	789,524	(1,787)
EXPENDITURES					
Certificated Salaries (1) (2)	569,393	541,742	545,982	514,543	(31,439)
Classified Salaries	47	0	0	0	0
Employee Benefits (1) (2)	137,804	142,516	134,947	131,250	(3,697)
Unallocated Reserve	0	32,317	35,646	0	(35,646)
Services & Other Operating Expenses	15,184	100,000	100,000	81,143	(18,857)
Indirect Costs	48,619	58,957	58,957	52,485	(6,472)
TOTAL EXPENDITURES	771,047	875,532	875,532	779,421	(96,111)
NET INCREASE (DECREASE)	14,656	(88,921)	(84,221)	10,103	94,324
FUND BALANCE ANALYSIS					
Beginning Fund Balance	191,626	206,282	206,282	206,282	0
Net Increase (Decrease) in Fund Balance	14,656	(88,921)	(84,221)	10,103	94,324
Ending Fund Balance	206,282	117,361	122,061	216,385	94,324

Notes
(1) $50,000 for Teacher Initiated Professional Development is included in the salary, benefits and services expenses.
(2) The original plan included funding for 2.75 FTE. .1 FTE was moved to Title II after budget adoption.

PROGRAM EVALUATION
(BSEP Measure A, Resource 0856)

OVERVIEW

Purpose
Assessing the effectiveness of the District's educational programs for improving student achievement[1]

Budget Managers: Pasquale Scuderi, Asst Superintendent of Educational Services,
Debbi D'Angelo, Director of Research, Evaluation and Assessment

Certificated Salaries and Stipends
Budget: $322,838 *Actual: $322,522* *Variance: ($316)*

- Teachers on Special Assignment, K-12 1.9 FTE[2]
- Director of Research, Evaluation and Assessment 1.0 FTE
- Certificated Hourly and Stipends for Participants in Professional Development

Classified Salaries
Budget: $93,311 *Actual $93,493* *Variance: $182*

- Data Technician 1.0 FTE
- Support Staff 0.5 FTE[3]

Employee Benefits:
Budget: $95,789 *Actual: $ 90,482* *Variance: ($5,307)*

Books & Supplies
Budget: $9,000 *Actual: $2,959* *Variance: ($6,041)*

Services and Operating Expenses
Budget: $76,000 *Actual: $ 65,161* *Variance: ($10,839)*

Unallocated Reserve
Budget: $9,062 *Actual: $0* *Variance ($9,062)*

Indirect Costs
Budget: $43,753 *Actual: $41,487* *Variance ($2,266)*

Fund Balance
Beginning: $ 114,814 *Actual: $113,745* *Decrease: $1,069*

[1] BSEP Measure A, Section 3C
[2] Multifunded to 3.4 FTE
[3] Multifunded to 1.0 FTE

	Audited Actuals 2013/14 As of 6/30/14	Adopted Budget 2014/15 As of 7/1/14	2nd Interim Budget 2014/15 As of 1/31/15	Unaudited Actuals 2014/15 As of 6/30/15	2nd Interim Budget vs. Unaudited Actuals 2014/15
REVENUE	610,325	611,808	615,463	615,035	(428)
EXPENDITURES					
Certificated Salaries	294,089	320,788	322,838	322,522	(316)
Classified Monthly Support Salaries	83,649	90,312	93,311	93,493	182
Employee Benefits	94,484	102,853	95,789	90,482	(5,307)
Books & Supplies	2,095	9,000	9,000	2,959	(6,041)
Equipment	1,137	0	0	0	0
Unallocated Reserve	0	7,047	9,062	0	(9,062)
Services & Other Operating Expenses	62,682	76,000	76,000	65,161	(10,839)
Indirect Costs	36,217	43,753	43,753	41,487	(2,266)
TOTAL EXPENDITURES	574,353	649,753	649,753	616,104	(33,649)
NET INCREASE (DECREASE)	35,972	(37,945)	(34,290)	(1,069)	33,221
FUND BALANCE ANALYSIS					
Beginning Fund Balance	78,842	114,814	114,814	114,814	0
Net Increase (Decrease) in Fund Balance	35,972	(37,945)	(34,290)	(1,069)	33,221
Ending Fund Balance	114,814	76,869	80,524	113,745	33,221

Support the families of Berkeley's public school students by providing parent education and promoting greater parent involvement in their children's education[1]

Budget Managers: Pasquale Scuderi, Asst Superintendent of Educational Services, Ann Callegari, Supervisor of Family Engagement and Equity

Staff

Budget: $236,941 *Actual: $246,375* *Variance: 9,434*

- Site Coordinators 2.0 FTE
- Site Coordinator, Bilingual 1.0 FTE
-

STATUS REPORT

Highlights from the 2014-15 Year:

- Toolbox Training for Families of Color
- Partnered with district departments and community groups:
    - Children's book author visit

SCHOOL LIBRARIES

(BSEP Measure A, Resource 0860)

OVERVIEW for FY 2014-15

Purpose

Provide student access to quality school libraries, which shall be maintained by providing library staff to operate the District's K-12 school and other specialized libraries, and by allocating revenues for books, materials, services and equipment for the school libraries.[1]

Budget Managers: **Pasquale Scuderi, Assistant Superintendent for Educational Services**
Becca Todd, District Library Coordinator

Certificated Salaries

Budget: $566,135 *Actual: $563,722* *Variance: ($2,413)*

- 3 Middle School Teacher Librarians 3.0 FTE
- 2 High School Teacher Librarians 2.0 FTE
- Continuation High School Librarian 0.6 FTE
- TSA Elementary Teacher L Budget: $514,008 Actual: $515,981 Variance: $1,973
  - 11 Elementary Library Media Technicians 9.5 FTE
  - 3 Middle School Library Media Technicians 1.86 FTE
  - Central Media Library Technician 0.8 FTE
  - High School Library Media/Textbook Technician 0.8 FTE

Employee Benefits

Budget: $392,020 *Actual: $364,055* *Variance: (27,965)*

Books and Supplies

Budget: $194,450 *Actual: $170,257* *Variance: (24,193)*

RESOURCE SUMMARY
There was some variation in expense due to some staff benefit choices shifting to "cash in lieu". The fact that the classification and compensation study has yet to be implemented meant that funds set aside for that purpose for classified salaries, were not expended. Funding from a prior BSEP Measure (Fund 8) was available to provide for the Worldbook subscription. These savings and the prior fund balance allowed for planning toward a district-level TSA for 2015-16.

STATUS REPORT
BSEP funds provide the backbone for library staffing and resources throughout the Berkeley school system, with a core mission of addressing every student's academic and independent reading needs with a wide range of books, online resources and integrated programming. The library lens of the 2020 Vision focuses commitment on developing skilled thinkers and learners throughout the entire Berkeley school community with continual mindfulness about diversity in characters, themes, authors and illustrators. Following are highlights from FY 2014-15.

Solid support for a culture of reading
Our BUSD libraries promote a strong reading culture with print and digital resources aligned to curricular assignments, as well as reader interest and initiative. Over 250,000 books circulated in the K-12 schools in 2014-15, a slight increase over the previous year. The continued allocation of $15 per pupil for library books and materials allowed the program to address the broad range of reading levels and interests of students and staff. Some libraries periodically run book clubs or special reading initiatives such a Mock Newbery program.

Our preschoolers made good use of the Preschool Book Bag Lending Library at each our three child development centers. The Book Bag staff continued with consistent morning and afternoon hours, ensuring that all students had a weekly opportunity to hear an additional story and exchange a book for home reading.

The BEARS Summer School Library program continued in the summer of 2015, with a Library Media Technician at both BEARS/EDC summer school sites (this year at Malcolm X and Thousand Oaks) for fifteen hours per week at each site, a total of 30 hours per week for five weeks. This program supports the focus on literacy, helping mitigate against the common "summer slide."

Our third year of familiarity with our Destiny library management system allowed us to handle our robust print circulation and incorporation of ebooks and audiobooks.

Library Staff
During the 2014-5 school year new library media technicians were welcomed at Emerson (part time), Oxford, Berkeley High School and the Centiyear ait

school committees, and a number are recognized leaders in the school library field, serving on regional and national boards and presenting at conferences. All are dedicated to serving our 9,500+ students and families with a hearty embrace of reading and learning across the disciplines, with a reasonable dose of technology to boot.

Visiting Authors and Illustrators

We were particularly lively in our hosting of authors and illustrators of many cultures and ethnicities. Kwame Alexander (via Skype), Mac Barnett and Jory John, Gennifer Choldenko, Angela Dominguez, Jacqueline Briggs Martin, Mitali Perkins, Andrea Davis Pinkney, Jean Reagan, Pam Muñoz Ryan, Kate Schatz and Miriam Klein Stahl, Liesl Shurtliff, Duncan Tonatiuh, and Rita Garcia Williams shared inspiring words of wisdom with our students, staff and in some instances whole family events.

Technology

The District Library Coordinator, in conjunction with the Director of Technology, continued to facilitate the Instructional Technology Department, also known as DigiTech. Supporting classroom teachers to integrate more technology with model lessons using Chromebooks, launching the Tech Teacher Leader team K-12, and coordinating the summer DigiTech Institute with the Instructional Technology TSAs as a culmination of the Strategic Impact Grant, brought increased awareness, engagement, frustration and discovery - and skills - into classrooms throughout the district. Internet capacity issues plagued most sites throughout the year, yet the intention to persevere in a balanced approach to the use of technology remains strong.

Every library has a small to medium bank of computers for student and staff use, and the library catalog is entirely online. At the elementary level, upper grade students are often introduced to their Typing Club accounts in the library, then supported in the classroom and during recess visits. Library-based initiatives such as Tuesday Twist and Thursday Shuffle provide opportunities to integrate small group sessions with new digital tools. The middle school libraries coordinate their Mouse Squad teams, fostering skills in digital media and technology. Students develop online research skills utilizing our districtwide subscription to World Book Online; the middle schools also have a subscription to Teen Health and Wellness; the high schools have additional subscriptions to ABC-Clio, Gale Virtual Reference, Opposing Viewpoints, and ProQuest. Each library webpage provides direct links to these useful resources and as well as other appropriate resources on the open web. Digital citizenship and cyber safety skills are addressed when guiding students to use online resources.

Community Collaboration

Our libraries host many events beyond the hundreds of student visits every week. We display student art and science projects; provide space for music classes and vision screening; host meetings for staff, PTA, ELAC, SGC; support the Rotary Club’s third grade Dictionary Distribution; and actively collaborate with the Berkeley Public Library.

	Audited Actuals 2013/14 As of 6/30/14	Adopted Budget 2014/15 As of 7/1/14	2nd Interim Budget 2014/15 As of 1/31/15	Unaudited Actuals 2014/15 As of 6/30/15	2nd Interim Budget vs. Unaudited Actuals 2014/15
REVENUE	1,755,939	1,760,163	1,770,679	1,768,444	(2,235)
EXPENDITURES					
Certificated Salaries	587,000	561,602	566,135	563,722	(2,413)
Classified Salaries	472,272	512,553	514,008	515,981	1,973
Employee Benefits	372,712	395,912	392,020	364,055	(27,965)
Books & Supplies	155,980	163,375	169,450	163,102	(6,348)
Equipment	16,322	25,000	25,000	7,155	(17,845)
Unallocated Reserveg (xnone)>BDC BT1 0 0 1 8LLang EM Pv Tmee0 0 1 288.05 353.69 Tm					[587,000)]

INSTRUCTIONAL TECHNOLOGY
(BSEP Measure A, Resource 0862)
OVERVIEW: FY 2014-15

Purpose
Providing and maintaining computers and technology in schools.[1]

Budget Manager: Jay Nitschke, Director of Technology

Certificated Salaries & Stipends
Budget: $57,766 *Actual: $52,046* *Variance: ($5,720)*

- ” TSA for Instructional Technology 0.50 FTE[2]
- Tech Teacher Leader Stipends

Classified Salaries
Budget: $428,228 *Actual: $428,440* *Variance: $212*

- ” Computer Technicians 6.2 FTE
- ” Student Systems Specialist 0.6 FTE[3]
- ” Director of Technology 0.2 FTE[4]

Employee Benefits
Budget: $199,887 *Actual: $198,537* *Variance: ($1,350)*

Materials and Supplies
Budget: $70,000 *Actual: $54,110* *Variance: ($15,890)*

Equipment
Budget: 27,978 *Actual: $24,979* *Variance ($2,999)*

Services and Other Operating Expenses
Budget: $30,000 *Actual: $3,264* *Variance: ($26,736)*

Indirect Costs
Budget: $57,732 *Actual: $54,971* *Variance: ($2,761)*

---

[1] BSEP Measure A, Section 3C

[2] Multi-funded: BSEP PD 0.5

[3] The General fund provides 0.4 FTE for a total 1.0 FTE

[4] The General fund provides 0.8 FTE for a total 1.0 FTE

Fund Balance
Beginning: $93,719 *Ending: 67,658* *Decrease: $26,061*

RESOURCE SUMMARY
Currently, the amount of money available for technology is quite low (~$8/student). The cost of staffing support for technology requires most of the BSEP resource. Fortunately, there have been additional one-time funds that have provided Chromebooks (FY13-14, 14-15), LCD projectors, and document cameras (14-15). However, leading up to the new BSEP measure, the amount allocated to technology needs will need to be re-examined to keep up with the demands for infrastructure, equipment, staffing and professional development.

STATUS REPORT
Technology in the hands of teachers and students is critical to teaching and learning and meeting district instructional goals. BSEP funds are the only funds that provide schools with staff to keep technology working. Technicians' tasks include supporting teachers and staff by keeping computers and other technology up-to-date and operational, to help integrate technology with the curriculum, to support teachers in using PowerSchool and Illuminate, and to help technology committees and School Governance Councils make decisions about technology needs and purchases. In 2014-15, tech staffing continued from 2013-14, with a few small exceptions.

Until the passage of the Measure I facilities bond in November 2010, there were no district monies outside of BSEP for the purchase of network infrastructure and other technology. Measure I has provided funds for installing wireless throughout the district. Currently, Measure I provides $250,000 per year to improve district tech infrastructure. In 2014-15, the majority of that money was used to expand the wifi network.

The district working group known as DigiTech continued to meld Technology staff, Library staff, and the Instructional Tech Teachers on Special Assignment (TSAs) to focus on integrating technology into the regular school day through using technology.

From the BSEP Technology budget perspective, the funding of stipends for Tech Teacher Leaders (TTLs) at each school starting in second semester was the largest change in the Technology program in 2014-15. One teacher from each K-8 school and a group of three from the high schools met monthly with the Digitech team and worked at their sites to improve the use of technology in classrooms.

Digitech and TTLs, in concert with school techs provided by BSEP, significantly furthered the use of technology in classrooms as well as provided the means for the district to perform well on the the SBA (Smarter Balanced Assessments) in all classrooms grades 3-8 and grade 11 at BHS and BTA.

	Audited Actuals 2013/14 as of 6/30/14	Adopted Budget 2014/15 As of 7/1/14	2nd Interim Budget 2014/15 As of 1/31/15	Unaudited Actuals 2014/15 As of 6/30/15	2nd Interim Budget vs. Unaudited Actuals 2014/15
REVENUE	784,703	786,611	791,281	790,286	(995)
EXPENDITURES					
Certificated Monthly Support Staff	26,253	42,432	57,766	52,046	(5,720)
Classified Monthly Support Staff	395,231	409,653	428,228	428,440	212
Employee Benefits	181,899	192,417	199,887	198,537	(1,350)
Materials & Supplies	62,840	50,000	70,000	54,110	(15,890)
Unallocated Reserve	0	14,334	3,000	0	(3,000)
Equipment	16,861	20,000	27,978	24,979	(2,999)
Services & Other Operating Expenses	0	30,000	30,000	3,264	(26,736)
Indirect Costs	45,971	54,788	57,732	54,971	(2,761)
TOTAL EXPENDITURES	729,054	813,624	874,591	816,347	(58,244)
NET INCREASE (DECREASE)	55,649	(27,013)	(83,310)	(26,061)	57,249
FUND BALANCE ANALYSIS					
Beginning Fund Balance	38,070	93,719	93,719	93,719	0
Net Increase (Decrease) in Fund Balance	55,649	(27,013)	(83,310)	(26,061)	57,249

	Fund 5 (a)	Fund 6 (a)	Fund 7 (a)	Fund 8 (b)
Revenue	34	18	3	18
Expenditures				
Classified Salaries	6,851	0	0	0
Benefits	729	0	0	0
Materials & Supplies	0	6,190	0	0
Contracted Services	3,902		1,297	5,664
Indirect Costs	0	0	0	409