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2. Meeting Time, Place, Calendar, Agenda

Meeting Time & Place:

- During candidate recruitment: Publicize the normal committee meeting day and time.
- o After the election: A

4. Committee Orientation and Training

Each fall the district conducts an orientation and training for new and returning members of the SGC and other school site committees. Each SGC, guided by the Principal and Chairperson, should also carry out its own orientation and ongoing committee training throughout the year.

Site Committee Orientation should include;

- Review of the committee's Bylaws and the operating agreements (group norms)
- o Overview of the current school site plan & budget
- o Essential school-wide student performance data.

SGC members:

- Will need to draw upon school and district expertise in the areas of data interpretation, educational programs, and budgeting
- Will need training and orientation in data interpretation, educational programs, and budget development
- Should learn to interpret student and school performance data to identify student needs as the basis for planning
- Will need a basic familiarity with continuing and new educat (a cm &a) (4 cm (4

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