

BUSD Offices –Technology Room 126  
2020 Bonar Street, Berkeley, CA 94702

**P&O Committee Members Present:**

Elizabeth Barry,  
Bill Fleig,  
Dawn Paxson,  
Shauna Rabinowitz,  
Danielle Perez,  
Laura Babitt,  
Patrick Hamill,  
Mimi Leinbach,  
Elisabeth Hensley  
Bruce Simon,

Alma Prins  
Catherine Huchting,  
Aaron Glimme,

**1. Call to Order, Introductions & Site Reports**

At 7:17 p.m. Co-chair Bruce Simon called the meeting to order by welcoming attendees and asking them to introduce themselves.

**2. Establish the Quorum/Approve Agenda**

**The quorum was approved with 14 voting members initially present**, with 17 total voting members present later in the meeting. 13 voting members are required for a quorum.

**MOTION CARRIED** (Harm/Staples): To approve the agenda of the March 10, 2015 P&O Committee Meeting. **The motion was approved unanimously.**

**3. Public Comment**

Cathy Campbell, President BFT, made the following comments to the P&O



second year next year. Cleveland noted that slide 2 shows the funding “trend/projected” with the “actual.” The difference is the “gap” funding, which is currently at 58% of the

Cleveland confirmed that there were some programs such as afterschool programs and

School Districts, <http://www.northregionselpa.org/>). The North Region SELPA also provides support and monitors compliance. The District pays administrative costs for that service along with the other districts in the North Region. She confirmed that the Local Revenues on page 1 includes Special Ed money from SELPA as well as other local taxes that contribute to Special Ed. Cleveland confirmed that the Field Trips money was for home-to-school transportation, and there is a transfer at the end of the year from schools that pay for field trips, noting that it is a small amount of money, around \$100K. Transportation is embedded in the classified salaries as part of the new formula.

**Cleveland will provide the Special Education budget for the committee.**

Cleveland presented the and noted that the first column “Unrestricted” was the information that she just presented to the committee (see above). The “Restricted” budget contains programs such as Special Ed, After School & Common Core (any program with specific restrictions). The 2015-16 budget shows the increase in Base Funding and Supplemental Revenues. **The Change to Fund Balance under 2015-16 is \$2.1M, but Cleveland cautioned that figure does not contain costs (one-time expenses) for programs that were funded in 2014-15** such as Gardening & Cooking, Middle School Math Reduction, ATOD Counselor, and more. If these programs are to be included the Fund Balance would be reduced. This balance also does not include any salary expenditure increases. The Multi-Year Projection does give the increase in revenues and the projected increases in expenses over a 3-year period. Cleveland added that on page 2, **the LCFF increase in Supplemental Grant of \$1.1M for targeted students has not been placed in the budget yet.** When that \$1.1M is used, that will reduce the ending fund balance. **The Unappropriated Fund Balance is projected to be \$4.9M, up from \$3.9M in 2014-15.** Cleveland confirmed that the Federal and State money for Special Ed is revenue but considered restricted. There was a brief discussion about the 3% fund balance mandated by the state; BUSD tries to keep a fund balance that is well above that amount. Cleveland confirmed that the \$13.5M BSEP Contribution on page 3 includes the transfer for CSR and direct program funding from BSEP for “page 2.” In response to a question about average teacher salary, the discussion included the fact that there was currently a teacher shortage that will need to be met.

Sheet” (pg. 3) is a snapshot of the books on June 30, 2014. Under Assets, the “Due from...” includes the amount that is used for RtI<sup>2</sup>. Under Liabilities and Fund Balance, the “Due to...” is the money from BSEP to the General Fund for CSR and Music. “The Fund balance – restricted” is for program usage as outlined in the Measure. She stated that the Statement of Revenues, Expenditures, and Change in Fund Balance represents the actuals and is a summary of what the activity was for the year. Karam confirmed that the Unrestricted General Education Resource 0000 is where the fees to the County and the City, fees to Auditor, and the 2% of net funds for support of the work of the Planning & Oversight Committee, Public Information, and Translation are transacted. Karam went through the highlights of pages 5, 6, and 7 that covered the Notes to Financial Statements.

Karam presented the

. She noted that the last paragraph of page 1 covers the P&O Committee’s oversight responsibilities. Beery noted that page 3 Objectives, Scope,

**BSEP P&O Committee Minutes 3-10-2015**  
**Official but not Adopted**





music technology class. It was noted that there was an electronic music club at BHS. Incorporating popular music is not the same as having a whole class for it and right now, they don't have the equipment for it.

- There is no place to start when these things are not offered at school (percussion, ukulele, guitar). Gidlund noted that these things are offered based on student interest and teacher training. McCulloch stated that when they are recruiting teachers, they also look for those other skills (guitar/ukulele, leading a chorus).
- Could an after-school club create the energy that would lead to the creation of a class

