

BSEP PLANNING & OVERSIGHT COMMITTEE MINUTES

June 3, 2014

BUSD Offices –Technology Room 126

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, Pre-K	Elisabeth Hensley, King (coChair)
Tim Frederick, Cragmont	Bruce Simon, King
Shauna Rabinowitz, Jeffersons	Ellen Weis, Longfellow
Danielle Perez, John Muir	Dawn Paxson, Emerson/Willard
Darryl Bartlow, John Muir (Alt)	Larry Gordon, Berkeley High
Chris Martin, LeConte (co-Chair)	John Lavine, Berkeley High
Catherine Huchting, Malcolm X	Catherine Lazio, Berkeley High
Dan Smuts, Rosa Parks (Rep)	Ramal Lamar, B-Tech
Patrick Hamill, Thousand Oaks	Louise Harm, Independent Study
Radha Seshagiri, Thousand Oaks	
Keira Armstrong, Washington	

P&O Committee Members Absent:

Sergio Duran, Arts Magnet	Kim Sanders, Longfellow
Lily Howell, Pre-K (Alt)	Margaret Phillips, Willard
Boyd Power, Emerson	Aaron Glimme, Berkeley High
Yusef Auletta, LeConte (Alt)	Austin Lloyd, BHS (Alt)
Lea Baechle, Brabo, Oxford	Orlando Williams, BHS (Alt)
Juliet Bashore, Rosa Parks (Rep)	

Visitors, School Board Directors, Union Reps, and Guests:

Jay Nitschke, Director of Technology
Sheila Quintana, Principal, BTA
Beatriz Leyva-Cutler, Director, School Board

BSEP Director
Valerie Tay, BSEP Program Specialist
Linda Race, BSEP Staff Support

1. Call to Order, Introductions & Site Reports

At 7:18 p.m. Co-chair Chris Martin called the meeting to order by welcoming attendees and asking them to introduce themselves. Martin also asked P&O members to report on School Governance Council activity at their sites.

2. Establish the Quorum

The quorum was approved with 15 voting members initially present, with 18 total voting members present later in the meeting. 15 voting members are required for a quorum.

3. Chairperson's Comments

Co-Chairs Chris Martin and Elisabeth Hensley

Martin stated that he and Hensley would be stepping down as P&O Chairs after several years of service. They are actively seeking a chairperson(s) for the committee for the upcoming school year 2014-15.

4. BSEP Director's Comments

Natasha Beery, BSEP Director

Beery and Tay handed out small tokens of appreciation to the members of the committee.

5. Approval of P&O Minutes of May 13, 2014

MOTION CARRIED (Paxson/Lamar): To approve the meeting minutes of the May 13, 2014 P&O Committee Meeting. **The motion was approved with a showing of 13 hands, with 0 objections, and 2 abstentions.**

6. Public Comment

There was no public comment

7. Proposed Revision to Class Size Reduction Plan FY 15: Teacher Template and Program Support Adjustment for Berkeley Technology Academy

Sheila Quintana, Principal, BTA

Quintana provided the following handout

- Letter from Sheila Quintana, BTA Principal to the BSEP Planning & Oversight Committee dated June 3, 2014

Martin clarified that this item was not an action item but a small change to the staffing allocation. Quintana handed out her letter to the P&O Committee as mentioned above. Quintana gave an overview of the successes of BTA, which included Western Association of Schools and Colleges (WASC) accreditation, "A-G" credits to universities, an increase in API from 460 to 700, increased attendance, and increased graduation rate.

Quintana went on to explain that a majority of BTA students suffer from Complex Post Traumatic Stress Disorder that has created a barrier to academic instruction. In order to continue the successes that she outlined in the letter, services need to be created and provided by an Intervention TSA. Quintana stated that the FTE allocation for BTA would remain the same but be adjusted to provide for a 1.0 FTE Intervention TSA with funding equally shared by BSEP and the General funds. BTA would continue to maintain current class size of 15:1 and "A" accreditation as required by WASC. Beery confirmed this revision to the teacher template.

There was a discussion about using program support funds as part of providing services to BTA and concerns about maintaining staffing through program support which is a third tier category behind CSR. Quintana stated that future plans are to shape BTA into a technology school. This may need to be revisited next year with consideration given to maintaining BTA staffing. Quintana emphasized that the Intervention TSA would be someone with teaching credentials and hired "in-house" personnel to maintain consistency. She also stated that after a year, she will be able to come back with baseline data from BEA and Illuminate. Quintana noted 10% of BTA's students came from Juvenile Justice and 90% from BHS, and she doesn't get them until they are 16 years old, and the

whole of BTA has LCFF targeted students and that BHS can direct funds to the targeted students based on the data that gets compiled

Martin stated that P&O member ~~Leamar~~ was a strong advocate for BTA over the course of the year and thanked Principal Quintana for her presentation.

8. Overview of BSEP School Site Plans for FY 15

Natasha Beery, Director of BSEP and Community Relations, and Valerie Taylor, BSEP Program Specialist

Beery and Taylor provided the following handout

- 2014-2015 K-5 Consolidated School Plans for Student Achievement from Natasha Beery, Director of BSEP and Community Relations, and Christina Faulkner, Director of Curriculum and Instruction to the BSEP Planning & Oversight Committee dated June 2014
- Summary of BSEP School Site Discretionary Funds, Annual Plans for FY 2014- Board Adoption June 25, 2014
- Site Discretionary Summary FY 2013/14 (Beige Spreadsheet)
- Site Discretionary Summary FY 2014/15 (Green Spreadsheet)

Tay responded to a question about the increase in money allocated for teacher substitute days. It was noted that there has been more professional development support in the site budgets this year than in previous years. The sites provide subs for PD days as well as for teacher planning cohorts and curriculum development.

which was discussed in Cabinet, and he will be moving forward with the idea. The 66

projections, facilities, and intersecting policies and issues to be proactive in gathering questions for the Board and the P&O Committee and find the crucial decision points moving ahead. New programming demands, ~~space~~ that will be an area to be looked at.

- Increased Costs and Decreased Revenue Projections
In addition to the increased costs from teacher salaries and bonuses impacting budgets, the state has dictated a requirement for more funding for CalSTRS California State Teachers' Retirement

MOTION CARRIED (Harm/Lazio): To approve the following people as members of the P&O Steering Committee: Martin, Hensley, Hamill, Lavine, Perez, Simon, Smuts, and Weiss **The motion was unanimously approved.**

Further discussion:

In reviewing the achievements of the past year, Smuts brought up operations of the committee, specifically suggesting improvements in the delivery of information prior to the actual P&O Committee meeting, so that members could come prepared to ask questions and have a dialogue instead of listening to presentations. There was a brief discussion about what had occurred in the past and how getting the information ahead of time improved.

Martin noted that there was a struggle about how to frame the information for new people coming in the fall. He stated that people need education about programs as well as an understanding of how that information fit into the bigger picture of what the committee will be doing in March, April and May.

Lavine noted that it was helpful to have people on the committee who hold institutional memory speak to longstanding issues that keep arising. Weiss suggested having a subcommittee forum was helpful and if someone wanted to be on a subcommittee would know who the point person was. There was a brief discussion on having a P&O mentor/buddy for new people.

Beery suggested that committee members reach out to people in their circles as well as to BHS students, to join the BSEP committee.

There was a suggestion about capturing people's expertise. There was a brief discussion about whether or not that was important to P&O involvement. It was noted that the time commitment can be prohibitive to participate on the SGC and P&O committee. Harm stated that she came to the P&O because she saw a need to advocate for her program. Beery noted that the site coordinators could help with increasing involvement as the family engagement people are tasked with doing outreach.

Martin thanked the committee members for their participation this year.

12. Adjournment

The meeting was adjourned by acclamation at 12:00 p.m.