

Berkeley Unified School District
Personnel Commission Meeting Minutes

July 3, 2014 4:30PM

1. Call to Order

The meeting was called to order at 4:33pm.

2. Roll Call & Establishment of Quorum

Chairperson Carter, Vice Chairperson Aoyagi, and Commissioner Lee were present and a quorum was established.

3. Public Comments (15 minute limit)

Daena Satterwhite commented that she has requested that the current eligibility list for Custodian I be extended for an additional year. Secretary Perez responded that Ms. Satterwhite will be submitting an agenda item request form to the Personnel Commission to have it added on the agenda for August.

Carol Niehus, School Secretary, commented that she is writing a request to the Personnel Commission regarding the testing process for the Personnel Assistant and that she feels that the process was flawed.

Ronesha Norwood-Coleman, former Instructional Assistant, Special Education, Attendant, requested to be reinstated to her previous position. Chairperson Carter commented that at this time, no action can be taken on this matter, but recommended Ms. Norwood-Coleman to complete and submit an agenda item request form. corrections to the June 12, 2014 minutes:

Maintenance Engineer
Maintenance Technician
Manager, Plant Operations
Program Assistant
Supervisor, Risk Management, Workers Comp and Benefits

Secretary Perez stated that as a cost saving measure, the Board has modified the vacation accruals for all new non-represented employees. All nonmanagement nonrepresented employees will mirror the vacation accrual of BCCE and represented management will accrue at 18 days per year. Previously all non-represented employees accrued 23