



2020 Bonar Street, Berkeley, CA 94702
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MEETING NOTICE

COMMITTEE: BSEP Planning & Oversight Committee
DATE: Tuesday, May 28, 2013
TIME: 7:00 p.m. Gavel down: 7:15 p.m.
LOCATION: 2020 Bonar Street, Room 126
CHAIRPERSON: Chris Martin

AGENDA

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|---------------------------|------|---|
| | 7:15 | 1. Call to Order/Introductions & Site Reports |
| | | 2. Establish the Quorum/Approve Agenda |
| | | 3. Chairpersons' Comments (Chris Martin & Elisabeth Hensley) |
| | | 4. BSEP Director's Comments (Natasha Beery) |
| | | 5. Public Comment |
| | 7:30 | 6. Superintendent Advisory Committee/May Revise Update (TBD) |
| | 8:00 | 7. Subcommittee Reports <ul style="list-style-type: none">• School Site Funds (TBD) |
| [Presentation/Discussion] | 8:15 | 8. BSEP School Site Plans for FY2013-14 |
| [Discussion] | 8:45 | 9. Planning for New Measure |
| [Discussion/Action] | | |

BUSD Offices –Technology Room 126
2020 Bonar Street, Berkeley

P&O Committee Members Present:

Amelia Archer, <i>Berkeley High</i>	Catherine Huchting, <i>Malcolm X</i>
Keira Armstrong, <i>Washington (Co-Rep)</i>	John Lavine, <i>Berkeley High (Alt)</i>
Juliet Bashore, <i>Rosa Parks (co-Rep)</i>	Chris Martin, <i>LeConte (co-Chair)</i>
Tim Frederick, <i>Cragmont</i>	Dawn Paxson, <i>Willard</i>
Aaron Glimme, <i>Berkeley High</i>	Danielle Perez, <i>Pre-K (co-Rep)</i>
Larry Gordon, <i>Berkeley High (Alt)</i>	Shauna Rabinowitz, <i>Jefferson</i>
Patrick Hamill, <i>Thousand Oaks</i>	Bruce Simon, <i>King</i>
Elisabeth Hensley, <i>King</i>	

P&O Committee Members Absent:

Lea Baechler-Brabo, <i>Oxford (Alt)</i>	Rhonda Jefferson, <i>Berkeley High</i>	Margot Reed, <i>Longfellow</i>
Lee Bernstein, <i>Arts Magnet</i>	Melissa Kaprelian, <i>Thous.Oaks (Alt)</i>	Cecilie Rose, <i>John Muir</i>
Jennifer Braun, <i>Ind. Study (Alt)</i>	Catherine Lazio, <i>Berkeley High</i>	James Shultz, <i>Rosa Parks (co-Rep)</i>
Moshe Cohen, <i>Pre-K (co-Rep)</i>	Leslie Lippard, <i>Cragmont</i>	Abigail Surasky, <i>Longfellow</i>
Shannon Cunningham, <i>B-Tech</i>	Brittini Milam, <i>Washington (Co-Rep)</i>	Ellen Weis, <i>Longfellow (Alt)</i>
Ila Deiss, <i>LeConte (Alt)</i>	Emily Newman, <i>Emerson (Alt)</i>	Greg Wiberg, <i>Oxford</i>
Maria Einaudi, <i>Ind. Study</i>	Representative, <i>Willard</i>	Hugo Wildmann, <i>John Muir (co-Rep)</i>
	Boyd Power, <i>Emerson</i>	

Visitors, School Board Directors, Union Reps, and Guests:

Music and Visual & Peult Call to Order, Introductions c

the yearly comparative reports were based on the major categories of expense that are in the accounting system. The plans tend to pull together expenditures according to program elements, which don't always align with accounting codes, so it is difficult to make multi-year comparisons programmatically.

5. Public Comment

There was no public comment.

6. Subcommittee Reports:

• School Site Funds

The School Site Funds subcommittee did not meet, so there was no report to be given.

7. Recommendations for BSEP Funds in FY 2013-14 (Action items):

• Public Information, Translation, BSEP Implementation, P&O Support:

Natasha Beery, BSEP Director

• Technology

Jay Nitschke, Director of Technology

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for parent workshops that could focus on making the parent/student handbook more accessible, whether in Spanish or English.

Beery answered a question regarding the 15% of Spanish-speaking (students) at school sites that triggers a State mandate to provide translation services (see page 2 of the Memo and <http://www.cde.ca.gov/sp/el/t3/translangab680.asp> for Annual Notification of Translation Languages per Assembly Bill 680). Parra is funded ½ time by the General Fund and ½ time by BSEP. Beery will try to track how translation services are being used and hopes to have a report next year. She hopes to install an online system for translation services requests that will help with the tracking.

Beery moved on to the P&O committee's concern regarding planning for the next Measure, and continuing to be transparent with the public in making them aware of what BSEP does for the District. She ensured that there was money in the plan for the *"improved public awareness of the impact of BSEP in the District through an updated logo and materials which clearly identify programs funded through BSEP,"* as noted on page 5 of the Memo. Paxton told the group that she was approached by Willard's newsletter group to provide something for the end of the year on BSEP. There was a brief discussion about having a corner of the school newsletters to let parents and others know what BSEP helps to provide. Various members of the committee suggested that BSEP have a strategy for what is presented to the public ("the elevator pitch"). Brochures, mailings, continuing to have a presence at events such as the "Jazz on 4th" BHS Jazz Band fundraiser (May 19, 2013), as well as the Solano Stroll BSEP booth were all discussed as opportunities for helping the public become more aware of BSEP. Huchting suggested that there be a rolling strategy developed for various opportunities, such as unfurling a giant BSEP banner at the Giant's game where the middle school bands are playing, and that thousands of people will be watching. It was noted by the committee that most people might not understand the breadth of what BSEP does.

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Committee from Natasha Beery, Director of BSEP and Community Relations, dated May 14, 2013, Recommendation for Expenditures in 2013-14 of Funds Allocated to Public Information, Translation, and Support of the Planning and Oversight Committee from the Berkeley Public Schools Educational Excellence Act of 2006 (BSEP Resource 0854) as presented at the May 7, 2013 and May 14, 2013 P&O Committee Meetings by Natasha Beery, BSEP Director, with chanf3 5

may be an opportunity to have a platform to create more technology around the district. Glimme added that during the few years another resource, besides money, will be time in a teachers day. Most of the their professional development time will be used for Common Core, especially for the English and Math teachers. *Illuminate* will be helpful in the classroom to help assess the adoption of the new curriculum. Nitschke responded by commenting that they were helping the afterschool programs, with the help of Manuel Enriquez, Berkeley LEARNS Program Supervisor, in implementing basic computer keyboarding skills and cyber safety lessons in the LEARN and other afterschool programs. Nitschke added that it does not reach every student, but they can reach a fair amount of them. When they provided this program in the afterschool programs they have found them to be successful. Moving forward next year, the afterschool programs will be good places to teach technology skills. He and his staff would be happy to attend PTA meetings to discuss technology in the fall if there is interest.

MOTION CARRIED (Paxon/Bashore): To approve the allocation of Technology Funds FY 2013-14 per the BSEP Technology (Resource 0862): Multi-Year Comparison Summary and Memo to the BSEP P&O Committee from Jay Nitschke, Director of Technology, dated May 14, 2013, Recommendation for Expenditures in 2013-14 of Funds Allocated to Technology from the Berkeley Public Schools Educational Excellence Act of 2006 (BSEP Resource 0862), initially presented at the April 9, 2013 P&O Committee meeting, and at this meeting by Jay Nitschke, Director of Technology, with changes to the budget as described above.

The motion was approved with a unanimous show of hands, with no objections and no abstentions.

8. P&O Committee Statement to accompany VAPA Recommendation

Perez, Paxton, and Bashore volunteered to read the statement to the BUSD Board of Education at the May 22, 2013 meeting.

9. Additional Items for Discussion

There were no additional items for discussion.

10. Approval of Minutes: May 7, 2013

MOTION CARRIED (Paxson/Glimme): To approve the meeting minutes of the May 7, 2013 P&O Committee Meeting.

The motion was approved with a showing of 12 hands, with no objections and 3 abstentions.

11. Adjournment

The meeting was adjourned by acclamation at 9:16 p.m.

Martin noted that the next meeting would be held May 28, 2013, with the June 4, 2013 meeting remaining optional at this time.

Minutes submitted by Linda Race