



# BERKELEY UNIFIED SCHOOL DISTRICT BERKELEY SCHOOLS EXCELLENCE PROGRAM

## MEETING NOTICE

COMMITTEE: BSEP Planning & Oversight Committee  
DATE: Tuesday, May 15, 2012  
LOCATION: Malcolm X School Library  
1731 Prince St.  
CHAIRPERSON: Chris Martin  
TIME: 7:00  
Gavel down: 7:15

## AGENDA

- 7:15 1. Call to Order & Site Reports  
2. Establish the Quorum/ Approve Agenda  
3. Chairs' Comments (Chris Martin & Elisabeth Hensley)  
4. BSEP Manager's Comments (Monica Thyberg)  
5. Public Comment
- [Presentation] 7:30 6. Recommendation for the expenditure of the BSEP Fund for  
Public Information, Translation, P&O Committee Support in  
2012-13  
William Huyett, Superintendent
- [Presentation] 8:00 7. BUSD Communications: Presentation and Feedback  
Mark Coplan, Public Information Officer
- [Discussion] 8:20 8. P&O Committee Involvement in Restructuring the BSEP Office  
Group

### Action Items

- [Action] 8:50 9. Recommendation for the expenditure of the BSEP Fund for  
Music and Visual & Performing Arts (VAPA) in 2012-13  
Monica Thyberg
- [Action] 9:00 10. Recommendation for the expenditure of the BSEP Library  
Fund in 2012-13 (Monica Thyberg)
- [Action] 9:10 11. Recommendation for the expenditure of the BSEP Fund for  
Technology in 2012-13 (Jay Nitschke, Director, Technology)
- [Action] 9:20 12. Recommendation for the expenditure of the BSEP Fund for  
Program Evaluation in 2012-13 (Jay Nitschke)
- 9:30 13. Adjournment

Upcoming P&O Meetings: May 29th; June 5th (if needed)