



BERKELEY UNIFIED SCHOOL DISTRICT
BERKELEY SCHOOLS EXCELLENCE PROGRAM
2134 Martin Luther King, Jr. Way, Berkeley, CA 94704

MEETING NOTICE

COMMITTEE: BSEP Planning & Oversight Committee
DATE: **Tuesday, November 29, 2011**
LOCATION: **BUSD District Office** **TIME: 6:00 - 8:00**
2134 Martin Luther King Jr. Way
Superintendent's Conference Room, 2nd Floor

P&O ORIENTATION AGENDA

- 6:00 I. Dinner - Welcome
- 6:15 II. BSEP, a story - *Mary Hurlbert*
- 6:30 III. BSEP & the Role of the P&O Committee
- Role of BSEP in BUSD
 - Role of the P&O Committee
- Annual Calendar
Responsibilities
- IV. The BSEP Annual Plan Explained
- The BSEP Measure: what does it say?
 - By the numbers - *Liz Karam & Nancy Hoeffler*
- Budget Cycle
Teacher Template
- BSEP Recommendations: Planning & Oversight
 - Changes over time
- V. Resources for P&O Members
- 7:30 VI. Q&A - *No such thing as a stupid question!*
- 8:00 VII. Adjournment

Upcoming P&O Committee Meeting Dates:
December 13th: 2010-11 Year End Financial Report
January 10th: The Class Size Reduction Fund, a Discussion